ASHTREE PRIMARY ACADEMY
IN-YEAR ADMISSION APPLICATION FORM

Please carefully read the School's published Admission Policy before completing this form to establish if any other forms or documentation need to be submitted.

Important: The School is prohibited from obtaining the details of more than one parent during the application process. This means that all forms submitted must only give details of the same parent only.

PART A - CHILD'S DETAILS:	
Child's full legal name:	
Child's date of birth:	
Child's home address: (as defined in the Admission Policy)	

PART B - PARENT'S DETAILS (one parent only):	
Parent's full name:	
Parent's address: (if different to the child's home address)	
Parent's email address:	
Parent's contact number:	

PART C - LOOKED AFTER AND PREVIOUSLY LOOKED AFTER CHILDREN		
Is the child looked after or previously looked after? (Please refer to the Admission Policy for the definition of 'looked after child', 'previously looked after child' and other requirements such as supporting documents before answering)	**Yes**	
	No	

PART D - CHILDREN WITH AN EXCEPTIONAL MEDICAL AND/OR SOCIAL NEED		
Does the child have an exceptional medical and/or social need which means that only Ashtree Primary Academy is suitable for them to attend, and no other local school would be suitable, because of that exceptional need? (Please refer to the Admission Policy for full details of the criteria before answering)	**Yes**	
	No	
If the answer is 'Yes', the application should be accompanied by a completed, signed, dated and stamped Exceptional Medical and/or Social Need Form, which can be downloaded from the Academy's website or obtained in hard copy format from the Academy's main office)		

PART E - CHILDREN WITH A SIBLING AT THE ACADEMY		
Does the child have a sibling at Ashtree Primary Academy at the time of application who will still be on the roll when the applicant child starts school? (Please refer to the Admission Policy for the definition of a 'sibling' and other requirements such as where the sibling must live before answering)	**Yes**	
	No	
If the answer is 'yes', please complete the sibling's details below:		
Sibling's full legal name:		
Sibling's date of birth:		

PART F - CHILDREN OF STAFF		
Is the child eligible for priority as the child of a staff member at Ashtree Primary Academy? (Please refer to the Admission Policy for the definition of 'staff member', 'child' and other requirements such as employment criteria and where the child must live, before answering)	**Yes**	
	No	
If the answer is 'Yes', the application must be accompanied by a completed, signed and dated Children of Staff Form, which can be downloaded from the Academy's website or obtained in hard copy format from the Academy's main office)		

PART G - SIGNATURE AND DATE	
I certify that the information that I have provided in this form is true and accurate, to the best of my knowledge and belief:	
Signed:	
Dated:	
This completed, signed and dated form and any supporting documents must be sent to: Ashtree Primary Academy, Chertsey Rise, Stevenage, Herts, SG2 9JQ, or Email: enquiries@Ashtree.futureacademies.org, for the attention of the Admission Committee.	